

Pool Party Request Form

Carolina Pool Management

Pool Name: _____ Date of Party: _____ Time of Party: _____

Sponsor Name: _____ Sponsor Phone: _____

Sponsor Address: _____

Age group of People Attending: _____ ** Will Alcohol be Allowed: ____ Yes ____ No

The following guideline will be used to assign the appropriate number of lifeguards to your party. "Number of People" guideline is based on **TOTAL PARTY ATTENDEES NOT** estimated "swimmers." **Please note that one (1) additional lifeguard is required for any party involving teenagers, college-age people, or alcohol.**

<u>Number of People</u>	<u>Number of Guards</u>	<u>Amount Due</u>
1-24	1	# Party Hours _____
25-59	2	
60-99	3	# Guards _____
100 +	4	
		# Guards x 30 min. Clean-Up _____
		(This is a MANDATORY FEE PER GUARD)
		Total Hours _____
		Hourly Rate x \$17 _____ \$28
		(circle one)

** Please note that one additional guard is required for any party involving teenagers, college students, and/or alcohol. No lifeguard shall be provided by CPM beyond the hour of 1:00 am. PARTIES INVOLVING ALCOHOL ARE \$28.00 PER LIFEGUARD HOUR otherwise the hourly rate is \$17.00 per lifeguard hour.**

Total Owed to CPM \$ _____

Check # _____

The sponsor must also provide one chaperone for each of 10 people at a youth, teenage, or college-age party. Based on the above guidelines, the sponsor will provide _____ chaperones. **Chaperones are expected to provide constant supervision and added support to the lifeguard staff during the party.**

Their names are:

Special Instructions or Additional Information:

NO cash will be accepted. Pool Party Request form and check MUST be received by your pool manager at least **ONE WEEK** prior to the event. It is the responsibility of the Sponsor to verify pool and lifeguard availability on the party date with the pool manager.

Make Checks Payable to:
Carolina Pool Management
40 Odell School Rd. Unit #4
Concord, NC 28027
704-788-7946

For insurance and liability reasons, there can be NO exceptions to the above policies!
This signed form MUST be completed and returned to pool manager at least
ONE WEEK PRIOR TO PARTY!

Sponsor's Signature: _____ Today's Date: _____

Lifeguard Party Time Sheet

Please fill out the following time sheet in order to get paid for your time.

	<u>ID #</u>	<u>Name</u>	<u>Time In</u>	<u>Time Out</u>
1.)	_____	_____	_____	_____
2.)	_____	_____	_____	_____
3.)	_____	_____	_____	_____
4.)	_____	_____	_____	_____
5.)	_____	_____	_____	_____

Manager's Signature: _____

***Remember for parties you do not use the ATK System.
DO NOT CLOCK IN FOR PARTIES.**

Remember to clock out at the end of your regular shift & use this time sheet.